

Dr. SABINA SCHAFFNER

Multilingual Coach and Trainer with management experience in the Higher Education sector



KONTAKT



+41 79 782 74 44



St. Alban-Rheinweg 108,
CH-4054 Basel



sabinaschaffner.ch



sabina.schaffner@bluewin.ch

LANGUAGE SKILLS

German (Native)	● ● ● ● ●
English (C2)	● ● ● ● ●
French (C2)	● ● ● ● ●
Polish (C2)	● ● ● ● ●
Russian (B2)	● ● ● ● ●
Spanish (B1)	● ● ● ● ●
Italian (B1)	● ● ● ● ●
Ukrainian (A2)	● ● ● ● ●

KNOWLEDGE

IT	
Olat	● ● ● ● ●
MS Office	● ● ● ● ●
Teams, Zoom	● ● ● ● ●

WORK EXPERIENCE

Leadership coach, trainer and mediator | 2013-
Higher Education, Public Administration, Startups
German, French, English, Polish

Director [Language Center of the University of the University of Zurich and ETH Zurich](#)

University of Zurich | October 2005 – October 2024

- **Strategic leadership:** Aligning services with the strategic goals of both universities, the needs of target audiences, and international trends
- **Leadership:** Managing 8 team leaders and 10 lecturers, as well as the assistant; managing two teams
- **Management:** Planning and deploying financial and human resources, as well as developing quality
- **Presentations and Publications:** Speaking and publishing on topics related to language teaching and university management
- **International networking:** [CercleS](#), umbrella organization of university language centers (Presidency)

Head of Training and Adult Education

Academy for Adult Education |

January 1997 – October 2005 |

- **Management:** Head of the Continuing Education Department (Co-Head of Strategy, Program Coordination)
- **Train the Trainer:** Teaching in the areas of communication, adult education and team development

Lecturer of Polish at the Department of Slavic Studies

University of Basel, Basel |

January 1997 – September 2004 |

- **Teaching:** Polish language teaching for students of Slavic Studies

Co-project manager of a project of the Swiss

Confederation in the field of continuing education in Poland

Warsaw, Poland |

January 1992 – December 1996 |

- **Co-project management:** Strategic and operational management of the further education project of the Swiss government for Polish teachers of German
- **Train the Trainer:** Teaching in the field of adult education in the continuing education program for German teachers

French and Russian high school teacher

Gymnasium Leonhard, Basel / Gymnasium Muttenz |

1978 – 1983 |

- **Teaching French:** Teaching at secondary level 2 up to the Matura
- **Teaching Russian:** Introducing of Russian as an optional subject; teaching of Russian at beginner level

STUDIES AND RESEARCH

Collaboration in a Swiss National Science Foundation project at the University of Bern under the direction of Prof. Ulrich Schmid

«Fascism in Poland 1930-1939»

2003 – 2005

Doctorate in Russian Literature at the University of Fribourg/ CH

December **1993**

Teaching diploma in French and Russian, Basel Teacher Training Seminar

1986 – 1987

Postgraduate Studies

Harvard University, Boston, USA |

August 1984 – July 1985|

Lomonosov University Moscow, Sowjet Union |

March 1984 – July 1984

Master's degree program in Slavic Studies and French Linguistics and Literature

Basel and Geneva

1978 – 1984

POSTGRADUATE TRAINING

CAS+ Mediation University of Fribourg

2023-2024

Master of Advanced Studies in Coaching, FHNW

2012-2013

Coaching-Training, Trigon

2010-2011

CAS Organisational Development, FHNW

2009

MEMBERSHIPS

2019 – 2024

Presideny: [CercleS \(Confédération Européenne des Centres de Langues de l'Enseignement Supérieur\)](#)

2013 –

[Berufsverband für Coaching, Supervision und Organisationsberatung](#) (Professional Association for Coaching, Supervision and Organizational Consulting)

2024 –

[Universitäre Mediation Schweiz](#) (University Mediation Switzerland)

Consultant Profile BSO

PUBLICATIONS

Leaderships + Coaching

Workshops in Higher Education

Language Teaching in Higher Education

Keynotes and Workshops at European Universities