

Resolution No. 02-2025

PERMIT FOR FOOD TRUCK OPERATION IN THE TOWN OF SPRUCE

WHEREAS, the Town of Spruce will NOT require a fee for application to operate a food truck in the Town of Spruce.

WHEREAS, the application for a permit shall be in writing on the form prescribed by the Town and signed by the applicant, its agent, employee or contractor. The applicant, its agent, employee, or contractor shall submit to the Town sufficient information relating to the operation of the food truck, including the general location and food service provided. The Town Chairman/ Clerk or designee shall determine whether sufficient information has been submitted.

WHEREAS, permits shall be valid for one year from the date of issue. Permit renewals shall be issued at the discretion of the Town Chairman/Clerk or designee.

NOW, THEREFORE, BE IT HERE BY RESOLVED, with proper permit, food truck vendors may operate in the Town of Spruce. The Town of Spruce reserves the right to refuse any food truck permit requests.

Adopted by the Spruce Town Board on this 16 day, of July, 2024 at a regular town meeting.

Ayes 3 Nays 0 Abstain

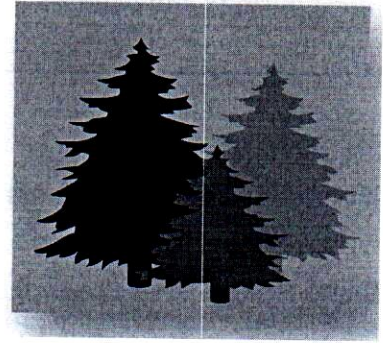

Terry Brazeau, Chairman, Town of Spruce

Attested:


Lisa Peitersen, Clerk, Town of Spruce

Town of Spruce

Food Truck Permit Application



Company Name _____

Truck or Trailer _____

Organization's Name _____

Address _____ City _____ State _____ Zip Code _____

Organization's Type _____ Organization's Tax ID _____

(Organization must include copy of Organization Registration and Copy of Tax ID, liability insurance)

Primary Responsible Contact _____ Phone Number _____

Email Address _____

Business Address _____ City _____

State _____ Zip code _____

Secondary Contact Person _____ Phone Number _____

Email Address _____

(List Multiple dates and location if applicable)

Location Dates & Times _____

Location Dates & Times _____

Location Dates & Times _____

Location Dates & Times _____

Description of Location Event

Do you have permission from property owner (s) For where Food Truck will be set up? ☐ Yes ☐ No

The following permits and licenses are required

Insurance Certificate: Provide a certificate of insurance coverage included in the application

Business License: Provide a copy of business license

Food Handlers Permit: Please provide copy(ies) of Food Handlers permit for each server.

Seller's Permit: Please provide copy of seller's permit.

Signature Area

Signature by Organization's primary contact _____

Board Approval Date _____

Approval by Chairman _____ Date _____