

Minutes
Town of Spruce Regular Board Meeting
Wednesday, October 15, 2025 at 7:00 PM
Spruce Town Hall
9097 County Rd B, Oconto Falls, WI

This is an open meeting of the Spruce Town Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting at the Spruce Town Hall and the town website townofspruce.net.

1. Call to Order and Roll Call: Meeting called to order at 7:00 PM Absent: Suzanne Verhagen
2. Approval of Agenda: **Motion by Paitl/Brazeau to approve the agenda. Carried.**
 - a. Change of Sequence
 - b. Additions or Removal of Items:
3. Approval of Minutes of Previous Meeting(s): **Motion by Paitl/Brazeau to approve the September Minutes. Carried.**
4. Treasurer's Report **Motion by Paitl/Brazeau to approve the Treasurer's report. Carried.**
5. Public Comments – Public comments will be allowed with a 2 minute maximum allowance per person. Please keep in mind that the board cannot respond to your comments.
6. Committee Reports:
 - Planning Commission:
 - Recycling Center: Ed Christenson: Report given.
 - Holt Park: Donnie and Penny: Report given.
 - Joint Library: Lisa Peitersen and Suzanne Verhagen: Report given.
 - Ambulance Meeting: Annual meeting was Monday, September 29. Report given.
7. New Business
 - a. Review Resolution No. 03-2025 To authorize electronic mail notification of ordinance amendments from Oconto County. **Motion by Paitl/Brazeau to approve Oconto County's Resolution No. 03-2025 to authorize electronic mail notification of ordinance amendments. Carried.**
 - b. Review Resolution No. 04-2025 to raise the Levy Limit \$100,000 to be collected in 2025 and paid in 2026. **Motion by Paitl/Brazeau to raise the Levy Limit \$100,000 to be collected in 2025 and collected in 2026. Carried.**
 - c. Review Temporary Class B Retailer's License by Roc Ranch for a horse show on November 01, 2025. **Motion by Paitl/Brazeau to approve the Temporary Class B Retailer's License for Roc Ranch for November 01, 2025. Carried.**
 - d. Discuss adding Arlo cameras at the recycling center. **Motion by Paitl/Brazeau to purchase two more Arlo cameras for the recycling center. Carried.**
 - e. Review estimate to switch all Town of Spruce employees to a .gov email address. No Action Taken.
 - f. Discuss rolling the current line of credit debt into a loan with Peshtigo National Bank then extending the line of credit of \$100,000 again for the 2026 fiscal year. **Motion by Paitl/Brazeau to roll the existing line of credit into a loan up to \$75,000 with a rate of 4.25% over five years. Carried. Motion by Paitl/Brazeau to continue a new line of credit of \$100,000 for the 2026 fiscal year. Carried.**
8. Old Business:
 - a. Review preliminary 2026 budget for the Town of Spruce. Budget reviewed.
 - b. Discuss Kadlec Cemetery survey needs. No Action Taken
 - c. Discuss a short-term rental ordinance for the Town of Spruce. Tabled for more information.
 - d. Discuss the possibility of creating a wake enhancement boat ordinance ban on Kelly Lake. Tabled for more information.
9. Reading of total expenses from last meeting to this meeting by Clerk. **Motion by Paitl/Brazeau to approve checks written in the amount of \$34,833.86. Carried.**
10. Announcements:
11. Set Next Meeting Dates: Budget Meeting followed by regular meeting will be Tuesday, November 11, 2025.
12. Executive Session: Motion needed by the Board to convene into Executive Session pursuant to Chapter 19 Wisconsin State Statue, IV, 19.85 (1)(g) to Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, 19.85 (1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the Board has jurisdiction. None needed.
13. Open Session
14. Adjournment Motion by Paitl/Brazeau to adjourn at 7:55 PM.

Lisa Peitersen, Town Clerk