

**Agenda**  
**Town of Spruce Regular Board Meeting**  
**Wednesday, December 17, 2025, Spruce Town Hall**  
**9097 County Rd B, Oconto Falls, WI**

This is an open meeting of the Spruce Town Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting at the Spruce Town Hall and the town website [townofspruce.net](http://townofspruce.net).

1. Call to Order and Roll Call
2. Approval of Agenda
  - a. Change of Sequence
  - b. Additions or Removal of Items
3. Approval of Minutes of Previous Meeting(s) October Meeting/November Special Meeting
4. Treasurer's Report
5. Public Comments – Public comments will be allowed with a 2-minute maximum allowance per person. Please keep in mind that the board cannot respond to your comments.
6. Committee Reports:
  - Planning Commission:
  - Recycling Center: Ed Christenson
  - Holt Park: Donnie and Penny
  - Joint Library: Lisa Peitersen and Suzanne Verhagen:
  - Ambulance Meeting: Annual meeting was Monday, September 29.
7. New Business
  - a. Motion needed to approve the 2026-28 list of poll workers. Suzanne Verhagen, Megan Jensen, Nicole Fabry, Kate Winslow, Debbie Buth, Emilie Trudell, Barb Bagnat and Lisa Gilligan. Possible Action.
  - b. Motion needed to approve Resolution 06-2025 to move money between budgeted line items. Possible Action.
  - c. Motion needed to approve server's license for Jody Kopatz. Possible Action.
  - d. Motion needed to approve Temporary Class B Liquor License for Kelly Lake Sportsman's Club for Ice Fishing Derby on Saturday, January 10<sup>th</sup>. Possible Action.
8. Old Business:
  - a. Discuss a short-term rental ordinance for the Town of Spruce. Tabled for more information.
  - b. Discuss the possibility of creating a wake enhancement boat ordinance ban on Kelly Lake. Tabled for more information
9. Reading of the Checks by Clerk followed by Approval of Invoices and Checks
10. Announcements:
11. Set Next Meeting Dates
12. Executive Session

The Board will convene into Executive Session pursuant to Chapter 19 Wisconsin State Statute, IV, 19.85 (1)(g) to Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, 19.85 (1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the Board has jurisdiction Motion needed.
13. Open Session
14. Adjournment

*NOTE: Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.*

**Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Clerk at 920-829-5111 at least 24 hours before the meeting begins so that appropriate accommodations can be made.**

*Lisa Peitersen, Town Clerk*

*Posted Date: December 16, 2025*