

**Position**: Youth Ministry Leader

## **Job Description:**

The Youth Ministry Leader is responsible for developing and maintaining all ministry programs related to middle and high school that are consistent with the vision and core values of Grace.

## Position/Pay

- Part time, hourly position. Requiring 10-15 hours per week. Hours include Sundays, Mondays and some Saturdays. The rest of the week is flexible.
- \$17/hour with 2 weeks vacation

## Responsibilities:

Coordinate youth ministries (6th-12th grade)

- Serve as a youth advocate. On a regular basis, educating and enlightening the congregation about the hopes, concerns and needs of the youth in the local church and community.
- Recruit, equip, and empower volunteers.
- Create and effectively manage the youth ministry's budget.
- Purchase and prepare materials that are needed.
- Communicate consistently with parents while developing positive relationships with parents and youth.
- Responsible for planning and executing youth retreats and mission trips.
- Leading middle and high school students to encourage their spiritual growth.
- Set up, clean up and reset Crossing in preparation for youth ministry activities.
- Communicate with youth in a Christ-like manner providing positive reinforcement and encouragement.
- Oversee and organize events/fundraising through volunteers.
- Attend staff meetings.
- Communicate with Staff and the Congregation the materials being taught.
- Accountable to and meet regularly with the Lead Pastor.

## Qualifications

- 2 years of children's or youth ministry recommended but not required.
- Work productively, both independently and collaboratively with others.
- Able to adapt and evolve to the ever changing needs of ministry.

• Experience posting information on various social media outlets and websites.

All resumes can be sent to Pastor Heather at <a href="mailto:gracereformedwyoming@gmail.com">gracereformedwyoming@gmail.com</a>