

# KELLY LAKE SANITARY DISTRICT #1

## Minutes

February 15, 2021

Regular Meeting

The meeting was called to order by Interim resident, Terry Brazeau at 6:00 p.m. Those present were: Terry Brazeau, Earl Macha, Dick Lamberg, Chris Olson, Board Members. Sally Blazek Sec/Treasurer. Jeff Falash and Shawn Hyde.

Absent: None

Visitors: Becky Fabry, D Thomas. (Both online)

Earl Macha moved to accept the minutes of the Regular Meeting of January 18, 2021 and February 6, 2021 Emergency Meeting called in the death of President Terry Warner. Seconded by Chris Olson. Carried.

**Treasurer's Report:** As of January 31, 2021. N.E.W. Credit Union \$130,290.59 in checking after bills are paid. Disbursements of N.E.W. Credit Union \$15,824.26. Receipts: N.E.W. Credit Union \$54,935.11, including customer payments. Approve checks 2254-2258, and several automatic payments and wire transfers. Also. January Checks 2245-2253, and several automatic payment and wire transfers were approved at January 18, 2021 meeting that needed to go to the Accountant for 2020 Audit. Chris Olson moved to accept the treasurer's report. Seconded by Terry Brazeau. Carried.

### **Change of Sequence:**

None

### **Visitors on the Agenda:**

None

### **Correspondence:**

Email on Sewer Lateral at 9592 Holt Park Road. Email received from Lisa and Dave Peitersen stating they will not be liable for any repairs needed, as they did not do the work, nor did they take out a Surety Bond for the project at this address. De Groot Inc. did the work at the property and Jeff will contact them as to sending us their bonding certificate. Jeff will also do research on bonding and bring to next sanitary meeting.

Earl Macha had found paperwork in Terry Warner's file pertaining to the property at 9553 St Bernadette Road. A dwelling was removed back on October 22, 2020 without getting a permit to do so. A motion was made by Chris Olson to send a letter to owners of 9553 St Bernadette Road to inform them that they need to obtain a permit to Disconnect/Reconnect within 30 days, and if not, a \$10.00 a day fine will be imposed. Seconded by Earl Macha. Carried.

### **Old Business:**

Employee Evaluations. Chris handed out paperwork to be used for employee evaluation this year and going forward.

### **New Business:**

Haulers Monthly Totals-Yearly. Totals doing ok. All haulers paid for the 2021 Permit.

Lake Management-Chris Olson. Chris gave a report on the January 13, 2021 meeting. Had discussion on ways to move forward with funding. A motion was made by Earl Macha to have Lake

Management Committee open a checking account and Kelly Lake Sanitary will loan \$40,000.00 to start funding projects, providing Attorney approval. Dick Lamberg seconded. Carried.

A Motion was made by Dick Lamberg that the Lake Management Committee form a budget for 2021 and 2022 and present it at the next Kelly Lake Sanitary meeting. Seconded by Earl Macha. Carried.

Checking Account Update-Earl Macha. Earl Macha let NEW Credit Union know of the passing of Terry Warner. Earl took Terry Warner and Kurt Erzinger off account, which leaves Earl Macha and Sally Blazek the remaining signers on the account. A motion was made by Chris Olson to leave checking account signers as is till the President position is filled. Seconded by Dick Lamberg. Carried.

NEW Credit Union Checks Shredded Number 002261-002271. Previous meeting a decision was made to shred these checks. Now marked VOID and filed.

CD Update on Maturity Dates. Gave the Board a copy of my CD schedule for maturity information.

Insurance Update-Earl Macha. No report at this time.

Phone Transfer/Astrea-Jeff Falash. Jeff explained how he went through changing the phone forwarding from Terry Warner's phone to Jeff Falash's phone. Jeff will pass along messages to person who can take care of it. Will hold off on Astrea phone system till new president is established.

Memorial? A motion was made by Chris Olson to purchase a \$100.00 memorial brick in the name of Terry and Mary Ann Warner from the Kelly Lake Sportsmen Club to be placed in the Ken Soukup Park.

#### **Jeff's Maintenance Report:**

Discussion on purchasing a tanker to clean our tanks at the Treatment Plant. A motion was made by Dick Lamberg for Jeff Falash to put out bids to secure a tanker and bring information back to the Board. Seconded by Chris Olson. Carried.

Discussion on TV in conference room. A motion was made by Chris Olson for Jeff the purchase a 40/50-inch TV for the conference room at the Kelly Lake Sanitary. Seconded by Earl Macha. Carried.

WPS fixed power at Office. Snow falling off the roof is a problem and Jeff will check into what can be done to fix it.

#### **Other Business:**

Before Terry Warner's passing, he told Earl Macha that the Boyer Lawn Care contacted him on the fact that they will not be able to do the lawn care at the treatment plant. Will put onto next meeting agenda.

**Next Meeting:** March 15, 2021

**Adjourn:** Earl Macha motioned to adjourn the meeting. Seconded by Chris Olson. Carried. 8:34PM

  
Sally Blazek, Secretary

**The next meeting is scheduled for Monday March 15, 2021 at 6:00 p.m.**

\*\*\*"The board may convene in closed session to consider the employment, promotion, compensation or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. § 19.85(1)(c). The board will reconvene in open session thereafter."