

**November Minutes**  
**Town of Spruce Regular Board Meeting**  
**Tuesday November 17, 2021, To Follow Annual Budget Meeting**  
**Spruce Town Hall**  
**9097 County Rd B, Oconto Falls, WI**

This is an open meeting of the Spruce Town Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting at the Spruce Town Hall and the town website [townofspruce.net](http://townofspruce.net). **Due to COVID-19 seating will be limited with chairs placed 6 feet apart and when seats are filled, no more people will be allowed to enter the town hall. There are automatic hand sanitizers as you enter the Town Hall. Please use them on your way in and on your way out.**

1. Call to Order and Roll Call: **Meeting called to order at 7:21 PM Lisa Peitersen was present for the Annual Budeget Meeting but left during the regular November meeting.**
2. Approval of Agenda: **Motion by Witt/Rieth to approve the November agenda. Carried.**
  - a. Change of Sequence
  - b. Additions or Removal of Items
3. Approval of Minutes of Previous Meeting(s) **Motion by Witt/Rieth to approve the October minutes. Carried.**
4. Treasurer's Report **Motion by Witt/Rieth to approve the treasurer's report as presented. Carried.**
5. Public Comments – Public comments will be allowed with a 2 minute maximum allowance per person. Please keep in mind that the board cannot respond to your comments.
6. Committee Reports:
  - Planning Commission: Jeff Falash: No Report
  - Recycling Center: Ed Christenson: No Report
  - Holt Park: Mary Brabank: Presented Report
  - Joint Library: Lisa Peitersen: No Report
7. New Business
  - a. Motion needed to approve the 2022 budget as presented. **Motion by Witt/Rieth to approve the 2022 budget as presented in the November Budget meeting. Carried.**
  - b. Review Lena Joint Library Contract **Motion by Witt/Rieth to approve Joint Library Contract. Carried.**
  - c. Review changing Liptak Road so the replacement septic system will not be in the town's right of way and sharing the expense with the owner, Adam Desterheft. No action taken. Tabled until next meeting.
  - d. Motion needed to approve 2022 Maintenance Agreement for the ICE voting machine. **Motion by Rieth/Witt to approve the 2022 Maintenance Agreement for the ICE voting machine. Carried.**
  - e. Review letter from Lena Volunteer Fire Department regarding the error in the 2022 contract. No Action taken.
  - f. Review quote from White Potato Lake Outfitters to get a docking system which helps with erosion. **Motion by Rieth/Witt to approve quote for the dock replacement at Holt Park. Carried.**
8. Old Business:
  - a. Review Resolution #03-2021 Right of Way Work and Road Opening Work along with sample permit. No action taken. Tabled until next meeting.
9. Reading of the Checks by Clerk followed by Approval of Invoices and Checks **Motion by Witt/Rieth to approve the checks as presented. Carried,.**
10. Announcements:
11. Set Next Meeting Dates: Next meeting is Wednesday, December 15, 2021.
12. Executive Session: Motion by Witt/Rieth to convene into Executive Session pursuant to State Statute 19.85 (1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the Board has jurisdiction.
13. Open Session Motion by Rieth/Witt to move back into open session. Carried. **Motion by Witt/Reith to approve all raises beginning in January of 2022 and bonuses to be distributed in December of 2021. Carried. Motion by Rieth/Witt to approve the Assistant Park Manager position needed at Holt Park. Carried.**
14. Adjournment **Motion by Witt/Rieth to adjourn the meeting at 8:23 PM. Carried.**

*Lisa Peitersen, Town Clerk*