

KELLY LAKE SANITARY DISTRICT #1

Minutes

March 7, 2023

Regular Meeting

The meeting was called to order by President, Terry Brazeau at 6:00 p.m. Those present were: President: Terry Brazeau. Board Members: Dick Lamberg, Chris Olson, Mark Radtke, and Chris Burg. Plant Operators: Jeff Falash and Shawn Hyde. Sec/Treasurer: Sally Blazek
Absent: None
Visitors: None

Mark Radtke moved to accept the minutes of the Regular Meeting of February 7, 2023. Seconded by Chris Burg. Carried.

Treasurer's Report: As of February 28, 2023. N.E.W. Credit Union \$86,307.45 in checking after bills are paid. Disbursements of N.E.W. Credit Union \$9,465.78. Receipts: N.E.W. Credit Union \$22,545.84 including customer payments. Approve checks 2579-2586, and several automatic payments and wire transfers. Mark Radtke moved to accept the treasurer's report. Seconded by Chris Burg. Carried.

Change of Sequence:

None

Visitors on the Agenda:

None

Correspondence:

NEW Credit Union Return Item Fee? Return NSF will receive the \$25.00 fee on next billing.

Old Business:

Response Audit Recommendation Questions/#33. Will investigate other sanitary on how they handle procedures.

Office Computer Update. Discussion on QuickBooks. A motion was made by Mark Radtke to request that Sally be made the authorized primary contact on QuickBooks to replace Sue Darby(deceased). Seconded by Chis Olson. Carried.

VanLanen Easement Letter Sent John Scott VanLanen/No reply. Will sent out a reminder letter.

New Business:

Haulers Monthly Totals-Yearly. Discussion on past due account.

Lake Management Update-Chris Olson. Discussion on meeting held March 4, 2023.

First Quarter Billing Considerations. Discussion on putting orange sticker on quarterly invoice envelope as a reminder of payment increase.

No Response to Home Fire Letter Sent 1/11/2023 St Bernadette. Table till next meeting.

Spring Lawn Care. Table to next meeting.

Jeff's Maintenance Report:

Lift station 2 discussion on leaking water. Jeff is waiting to hear what needs be done to solve the issue.

Other Business:

**Closed Session-Employee Compensation. No action taken.

Next Meeting: April 11, 2023

Adjourn: Chris Olson made a motioned to adjourn the meeting. Seconded by Mark Radtke. Carried. 7:16PM.

Sally Blazek, Secretary

The next meeting is scheduled for Tuesday April 11, 2023 at 6:00 p.m.

***“The board may convene in closed session to consider the employment, promotion, compensation or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. § 19.85(1)(c). The board will reconvene in open session thereafter.”