

**Neurology, Psychiatry and Balance Therapy Center, LLC**  
**Suite 130 Parc Plaza, 725 Skippack Pike**  
**Blue Bell, PA 19422**

**Billing and Registration Form**

PATIENT LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_

DATE OF BIRTH \_\_\_/\_\_\_/\_\_\_ SOCIAL SECURITY # \_\_\_-\_\_\_-\_\_\_ SEX ( M / F ) MARITAL STATUS \_\_\_\_\_

RACE \_\_\_\_\_ ETHNICITY \_\_\_\_\_ FORMER NAME(S) \_\_\_\_\_ PRIMARY LANGUAGE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ EMAIL: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ CELL PHONE # \_\_\_\_\_ OTHER PHONE# \_\_\_\_\_

WHICH IS THE BEST CONTACT NUMBER? \_\_\_\_\_ CAN MESSAGES BE LEFT(Y/N) \_\_\_\_\_

EMERGENCY CONTACT & RELATION \_\_\_\_\_ EMR. CONTACT PHONE # \_\_\_\_\_

**EMPLOYER INFORMATION:**

COMPANY NAME \_\_\_\_\_ WORK PHONE \_\_\_\_\_ EXT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**BILLING INFORMATION:**

NAME OF RESPONSIBLE PARTY (if other than self) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

RELATIONSHIP \_\_\_\_\_ DATE OF BIRTH \_\_\_/\_\_\_/\_\_\_ PHONE NUMBER \_\_\_\_\_

HOW DID YOU HEAR ABOUT US?

INTERNET DIRECTORY(specify) \_\_\_\_\_ REFERRAL(specify) \_\_\_\_\_ OTHER \_\_\_\_\_

"I understand and agree that regardless of my insurance coverage, I am responsible for the balance of this account for any professional services rendered. I certify that the above information is true and correct to the best of my knowledge. I will notify the office of any changes in my insurance status. I understand that if I have an outstanding balance for 30 days or longer I will be charged a \$50 late fee. I understand that if my account becomes delinquent and the Neurology, Psychiatry and Balance Therapy Center (NPBTC) incurs any collection charges, they will be my responsibility. I UNDERSTAND THAT IF THE BALANCE ON MY ACCOUNT IS OUTSTANDING FOR MORE THAN 84 DAYS, MY ACCOUNT WILL BE SENT TO A COLLECTION AGENCY. I understand that as a courtesy, NPBTC will attempt to verify my insurance benefits, but it is ultimately my responsibility to know my coverage. Verification of benefits is not a guarantee of payment. NPBTC strongly encourages me to reaffirm my plan particulars with my insurance company. I understand that I am responsible for payment of the co-payment, deductible, coinsurance and all amounts identified by the insurer as the patient's responsibility at each visit to the office BEFORE I see the care provider. I understand that I am responsible to present updated referrals and authorizations from my insurance carrier when required.

If the patient is a minor: "By consenting to care at the, Neurology, Psychiatry and Balance Therapy Center I am agreeing that I will take responsibility for the payment of the medical bills. I will provide the office with all information necessary and will communicate with the office regarding any changes in responsibility.

"I acknowledge that I have received the Notice of Health Information Practices Policy.

**Patient or Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_