

Resolution No. 01-2024

PERMIT/FEE REQUIREMENT FOR DRIVEWAY WITH CULVERT IN THE TOWN OF SPRUCE

WHEREAS, the Town of Spruce will require a \$50.00 fee for every application to install a driveway with culvert.

WHEREAS, the application for a permit shall be in writing on the form prescribed by the Town and signed by the applicant, its agent, employee or contractor. The applicant, its agent, employee, or contractor shall submit to the Town sufficient information relating to the work to be done, including the general location and nature of the work and the method the applicant proposes to use in doing the work. The Town Chairman/ Clerk or designee shall determine whether sufficient information has been submitted.

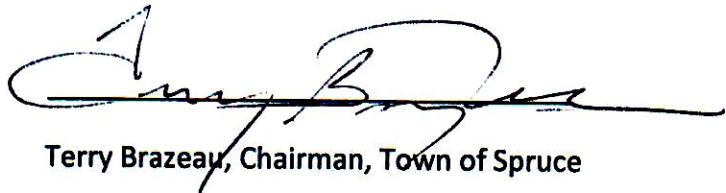
WHEREAS, permits shall be valid for a period of 30 days from the date of issue. If operations have begun under an approved permit and will continue beyond the thirty-day validation period, the permittee shall apply for a thirty-day extension by written request to the Town Chairman/ Clerk. Application for the renewal of the permit shall be applied for prior to the expiration of the existing permit period. Permit renewals shall be issued at the discretion of the Town Chairman/Clerk or designee. If operations have not begun under an approved permit, reapplication will be required.

WHEREAS, a minimum of three days prior to undertaking any excavation, the installer shall call Diggers Hotline, its successors or assigns, to permit all private and public utilities to be properly located to protect them from damage.

NOW, THEREFORE, BE IT HERE BY RESOLVED, with proper permit and fee payment, the excavation of a public ditch, Town owned or occupied easement, or within the public right-of-way within the Town of Spruce, the Town of Spruce will require the reestablishment of conditions existing prior to excavation with like kind, color, size, thickness and density of materials. The Town reserves the right to refuse any request based upon highway safety.

Adopted by the Spruce Town Board on this 20 day, of March, 2024 at a regular town meeting.

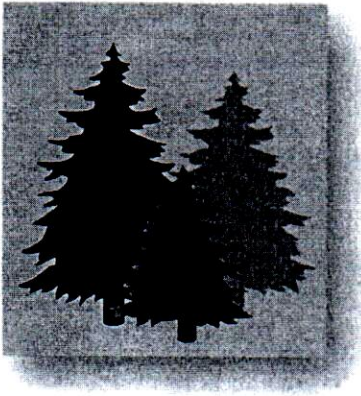
Ayes 3 Nays 0 Abstain


Terry Brazeau, Chairman, Town of Spruce

Attested:



Lisa Peitersen, Clerk, Town of Spruce



TOWN OF SPRUCE
OCONTO COUNTY
9097 COUNTY RD B, OCONTO FALLS, WI
920-829-5111

APPLICATION TO INSTALL DRIVEWAY WITH CULVERT

Town Road _____

Location _____

Width of top of driveway (minimum of 20 ft.) _____ ft.

Diameter of culvert (minimum of 18" any other size must be approved by Town Chairman) _____ Inches

Driveway Surface:

- ____ Gravel
- ____ Asphalt
- ____ Concrete

Proposed Land Use:

- ____ Residential
- ____ Farm
- ____ Field Entrance
- ____ Commercial

Who will be installing the culvert? _____

This application and terms and conditions of proposed permit agreed to by:

Date _____

Owner Signature _____

Print Name _____

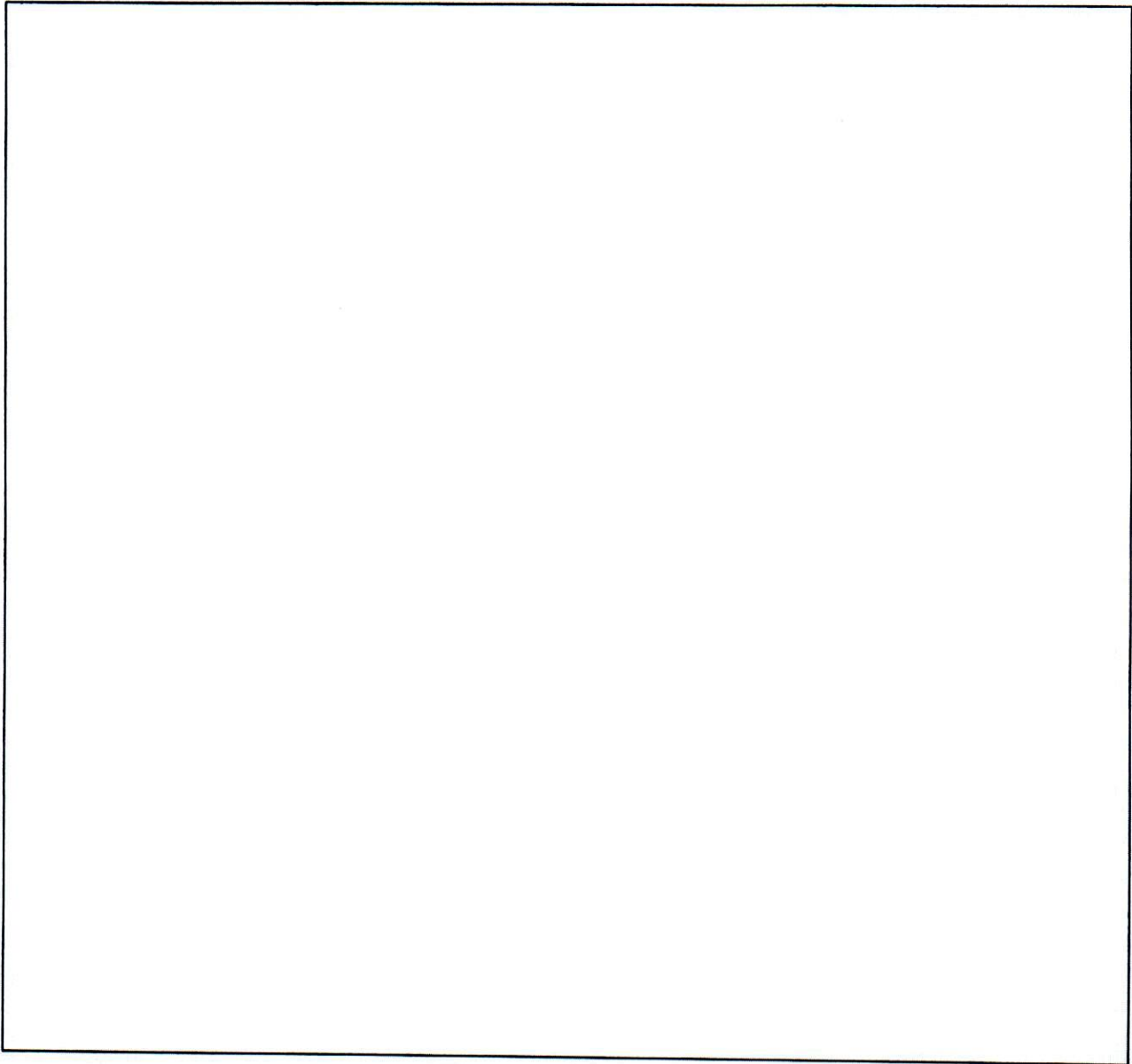
Address _____

Phone _____

Note: Permit to be issued to property owner only.

The work proposed under this permit will be completed by _____.

Diagram of proposed driveway:



Approved by Town Chairman _____

Date: _____

The Town reserves the right to refuse any request based upon highway safety.

(PLEASE RETURN TO: TOWN OF SPRUCE, PO BOX 52, OCONTO FALLS, WI 54154)