

**Minutes**  
**Town of Spruce Regular Board Meeting**  
**Wednesday, May 15, 2024 at 7:00 PM**  
**Spruce Town Hall**  
**9097 County Rd B, Oconto Falls, WI**

This is an open meeting of the Spruce Town Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by posting at the Spruce Town Hall and the town website [townofspruce.net](http://townofspruce.net).

1. Call to Order and Roll Call: **7:00 PM**
2. Approval of Agenda: **Motion by Verhagen/Paitl to approve the agenda with the addition of 5b. to approve Planning Commission recommendation to appoint Pat Pawlak and Keith Shallow for another 3 years. Carried.**
  - a. Change of Sequence
  - b. Additions or Removal of Items: **Motion by Brazeau/Paitl to add Richlen Excavation, Inc. for consideration of estimate to 7a. Carried.**
3. Approval of Minutes of Previous Meeting(s)
4. Treasurer's Report
5. Public Comments – Public comments will be allowed with a 2 minute maximum allowance per person. Please keep in mind that the board cannot respond to your comments.
  - b. **Motion by Paitl/Verhagen to approve the Planning Commission's recommendation to appoint Pat Pawlak and Keith Shallow as committee members for a 3 year term from 2024 to 2027. Carried.**
6. Committee Reports:
  - Planning Commission: Jeff Falash: No Report
  - Recycling Center: Ed Christenson: Wednesday, May 29<sup>th</sup> will start the recycling center summer hours from 4:00pm to 6:00pm.
  - Holt Park: Donnie and Penny: Report Given.
  - Joint Library: Lisa Peitersen and Suzanne Verhagen: Report Given
  - Ambulance Meeting: Annual meeting held in September
7. New Business
  - a. Review Oconto County quote to repair Ankerson Road. **Motion by Paitl/Verhagen to approve Richlen Excavation, Inc. for Ankerson Road with a 7 day posting to the public before entering into contract as estimate was below \$25,000. Carried.**
  - b. Review recommendation from the planning commission to approve Keith Shallow and Pat Pawlak's appointments to the Planning Commission. Moved to 5b.
  - c. Discussion to higher an engineering firm to evaluate Spruce Roads and complete the annual roads' certification report to better the road improvement process. Tabled for more information.
8. Old Business:
  - a. Finalize 2024 LRIP road project. Still pending County approval.
9. Reading of total expenses from last meeting to this meeting by Clerk. **Motion by Verhagen/Paitl to approve checks written in the amount of \$31,635.38. Carried.**
10. Announcements:
11. Set Next Meeting Dates: Wednesday, June 19<sup>th</sup>.
12. Executive Session: Motion needed by the Board to convene into Executive Session pursuant to Chapter 19 Wisconsin State Statute, IV, 19.85 (1)(g) to Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, 19.85 (1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the Board has jurisdiction. None needed.
13. Open Session/Action Taken in Closed Session
14. Adjournment: **Motion by Verhagen/Paitl to adjourn at 8:02 PM. Carried.**

*Lisa Peitersen, Town Clerk*